

Table of Contents

| | |
|--|----|
| Youth Employment Programs: | 2 |
| TEENWORK | 2 |
| WORK BC | 3 |
| START YOUTH EMPLOYMENT PROGRAM (WORKLINK) | 4 |
| BLADERUNNERS EMPLOYMENT PROGRAM (JOHN HOWARD SOCIETY OF VICTORIA) | 5 |
| YOUTH EMPLOYMENT PROGRAM (BEACON COMMUNITY SERVICES AT SHOAL CENTRE) | 6 |
| The CREW | 6 |
| Adult Employment Programs: | 8 |
| GARTH HOMER EMPLOYMENT SERVICES | 9 |
| LIFETIME NETWORKS | 10 |
| REES PROGRAM (RESOURCES, EDUCATION, EMPLOYMENT, SUPPORT) | 10 |
| NETWORKS EMPLOYMENT SOLUTIONS (CAPITAL MENTAL HEALTH ASSOCIATION) | 11 |
| WORK BC | 12 |
| Post-Secondary Education Programs: | 14 |
| STEPS FORWARD | 14 |
| CAMOSUN COLLEGE - ETP (EMPLOYMENT TRAINING & PREPARATION) | 15 |
| UNIVERSITY OF VICTORIA CENTRE FOR ACCESSIBLE LEARNING | 16 |
| Other Resources: | 18 |
| WorkBC Assistive Technology Services | 18 |
| WAYFINDERS | 18 |
| BC EMPLOYMENT PROGRAM HUB | 19 |
| WORKING TOGETHER (NEIL SQUIRE SOCIETY) | 19 |
| SERVICE CANADA CENTRE FOR YOUTH | 20 |
| WORK/INK | 20 |
| BC OPPORTUNITIES FUND | 20 |
| Find Support B.C. | 20 |

Youth Employment Programs:

TEENWORK

Description: *TeenWork* is an innovative program based out of CanAssist at the University of Victoria (www.uvic.ca), which is designed to change the life path of young people with a disability by helping them find and retain part-time paid employment. The program allows young people to gain valuable work-related skills and experience, which leads to enhanced expectations of themselves for the future and for work during their adult years.

Contact Information:

Address: CARSA, 3800 Finnerty Road

Phone: 250-472-4795

Email: teenworkteamlead@uvic.ca

Website: www.canassist.ca/teenwork

For directions to our office: www.canassist.ca/EN/main/contact-us

Referral Process: Referrals can be accepted from anyone, such as teachers, parents, self referrals or others. Contact the *TeenWork Program* to receive an Expression of Interest package. After the Expression of Interest and reference forms are returned to TeenWork, the program candidate will then be placed into a pool of interested applicants, from which future participants will be selected based on a number of factors.

****Please note that *TeenWork* is a small scale project with very limited participant capacity.**

Participant Eligibility:

- Youth between the ages of 15-19 and attending secondary school
- Youth with a disability (TeenWork supports people with a broad range of disabilities)
- Youth acts safely toward self and toward others in the community
- Youth is independent in personal care
- Youth has access to transportation (such as parents, public transit, etc.)

WORK BC

Description: WorkBC is the provincial government's access point to the world of work in British Columbia. WorkBC helps people find jobs, explore career options and improve their skills. WorkBC has several offices throughout Greater Victoria. If your child is in their last year of high school or recently graduated, all locations offer job search tools and the option for a case manager. Work BC will be able refer your child to the to the appropriate service provider.

Contact Information:

Website: www.workbc.ca

Website: www.gthiringsolutions.ca

WorkBC locations:

Address: 201-1483 Douglas Street, Victoria, BC, V8W 3K4 (Victoria)
Phone: 250-388-0858

Address: 201 – 3962 Borden Street, Victoria BC, V8P 3H8 (Saanich)
Phone: 250-479-9675

Address: 400 – 1207 Douglas Street, Victoria BC, V8W 2E7 (Head Office)
Phone: 250-382-3303

WorkLink locations:

Address: 3179 Jacklin Road, Colwood, BC, V9B 3Y7 (Westshore)
Phone: 250-478-9525
Website: www.worklink.bc.ca

Address: Unit D, 6625 Sooke Road, Sooke, BC, V9Z 0A3 (Sooke)
Phone: 250-642-3685

Beacon Community Services location:

Address: 2723 Quadra Street, Victoria, BC, V8T 4E5 (Victoria)
Phone: 250-658-6407
Website: www.beaconcs.ca

Referral Process: Set up an appointment by calling or visiting the location nearest you.

Eligibility: Must be in their last year of high school or unemployed and seeking employment, or underemployed (working less than 20 hours per week).

START YOUTH EMPLOYMENT PROGRAM (WORKLINK)**Description:**

- Six weeks of online group facilitation
- Paid \$13.85 per hour for 30 hours a week for six weeks
- Eight week work experience and possible access to a wage subsidy
- Learn:
 - How to relate to employers and co-workers with confidence
 - Why some jobs are a great fit and some are not!
 - How to target your job search so you get interviews + job offers
 - Provides industry specific training certificates to enhance labour market participation

Referral Process: Call today to book an interview at Worklink: Contact Greg | gforsberg@worklink.bc.ca or Danielle | 250-532-7940

Participant Eligibility: START is a job search program for eligible people under 30 years old who want to become independent and find a job or career that will be sustainable.

WorkLink location:

Address: 3179 Jacklin Road, Colwood, BC, V9B 3Y7 (Westshore)

Phone: 250-478-9525

Website: www.worklink.bc.ca

For more information, see the START poster: <http://www.worklink.bc.ca/wp-content/uploads/2020/04/START-Poster-NoDate.pdf>

**BLADERUNNERS EMPLOYMENT PROGRAM (JOHN HOWARD SOCIETY OF
VICTORIA)**

Description: BladeRunners offers free training for those who are 17 – 30 years old and who are in need of support and mentorship. The goal of the program is to assist individuals obtain employment in hospitality or construction industries. The program consists of two weeks in the classroom, followed by one week of assisted job search.

Training includes: First aid and CPR, WHMIS, Food Safe, fall protection, boom lift and skid steer safety training, customer service and kitchen training.

Contact Information:

Address: 2675 Bridge Street, Victoria BC, V8T 4Y4

Phone: 250-386-3428

Website: www.johnhoward.victoria.bc.ca or

<https://johnhowardbc.ca/victoria/services/bladerunners/>

Referral Process: Call or to set up an appointment or get information about the program by calling (250) 386-3428.

Participant Eligibility:

- Must be between 17 & 30
- Must be in need of employment support and/or mentorship

YOUTH EMPLOYMENT PROGRAM (BEACON COMMUNITY SERVICES AT SHOAL CENTRE)

Description: The Beacon Community Services Youth Employment Program provides youth ages 14-18 from School District #63 with work, volunteer, and training opportunities.

- Attend interesting training, workshops and courses to prepare for a successful career future
- Get certificates for First Aid, Food Safe and other skills that employers look for
- Get help with your resume, cover letter, and interview skills

Contact Information:

Address: 10030 Resthaven Drive, Sidney, BC, V8L 3G4

Phone: 250-656-5537 ext. 118

Email: yep@beacons.ca

Website: www.beaconcs.ca or <https://beaconcs.ca/services-programs/employment-services-training-supports/yep/>

Referral Process: Call or email the Volunteer & Youth Employment Program Coordinator to set up an appointment or get information about the program.

Participant Eligibility:

- Must be between 14 & 18 years old
- Must be from School District #63

The CREW

Description: an employment readiness and life skills program for youth ages 13-18 looking for employment and/or to gain skills for employment such as resume & cover letter building, looking for work, and interview skills.

Contact Information and Referral Process:

Address: 901 Kings Rd., Victoria, BC, V8T 1W5

Email: tara@quadravillagecc.com

Phone: (250) 388-7696 ext. 224

Website: <https://www.quadravillagecc.com/crew-pre-employment-and-lifeskills-program>

Participant Eligibility: Youth ages 13-18 who are willing to participate and be engaged with the programming.

Adult Employment Programs:**SUPPORTED EMPLOYMENT PROGRAM (COMMUNITY LIVING VICTORIA - CLV)**

Description: The Supported Employment Program supports people with developmental disabilities to sustain rewarding and satisfying jobs with employers who want committed employees.

Contact Information:

Email: employmentservices@clvic.ca

Phone: (250) 477-7231 ext. 248

Website: <https://www.communitylivingvictoria.ca/services-programs/employment/>

Locations:

Address: 3861 Cedar Hill Cross Road, Victoria BC, V8P 2M7

Phone: (250) 477-7231

Website: www.communitylivingvictoria.ca

Address: 520 Comerford St, Victoria BC, V9A 6K8

Phone: (250) 474-3830

Website: www.communitylivingvictoria.ca

Referral Process: For youth who are already accessing MCFD supports, your first step is to contact your MCFD worker for assistance with the transition. For adults, the first step is for you or your family member to contact a CLBC facilitator.

Participant Eligibility: Must be 19 years of age or older, but may apply for CLBC eligibility after their 16th birthday. Must be eligible for CLBC funded services and must show:

- Safety in the community
- Use of public transportation (HandyDart or city bus)
- Independence in personal care
- Appropriate behaviour in the community

GARTH HOMER EMPLOYMENT SERVICES

Description: Garth Homer Employment Services matches adults with developmental disabilities with the right position and provides job coaching and on-going support to ensure the fit works.

Contact Information:

Address: 813 Darwin Avenue, Saanich, BC, V8X 2X7

Phone (General): (250) 475-2270

Website: www.garthhomer.com

Referral Process: All Garth Homer clients are referred and funded by [Community Living BC](#). You must be an adult, 19 years or older, and eligible to receive services through Community Living British Columbia (CLBC). If you are not already registered with CLBC, please call them at 250-952-4203 and ask to speak to a duty worker to set up an assessment or an intake.

Participant Eligibility:

- Demonstrate safety in the community
- Use of public transportation (HandyDart or city bus)
- Independence in personal care
- Appropriate behaviour in the community

For more information, see the Garth Homer Employment Services Poster:

https://www.garthhomersociety.org/sites/default/files/imce/GHSEmployment_services_emplo_yeeweb.pdf

LIFETIME NETWORKS

Description: Lifetime Networks' "Being a Citizen" program offers a post-secondary program that allows individuals to explore current events, learn about computer basics, wellness, nutrition, socializing, pre-employment skills, and resume building. Participants have the option of attending from one to five days per week. Lifetime Networks can also provide minimal supports to a youth who has current employment.

Contact Information:

Address: 102-4090 Shelbourne St, Victoria BC, V8N 4P6

Phone: (250) 477-4112

Email: info@Lnv.ca

Website: www.lifetimenetworks.org

Referral Process: Must be eligible to receive services through Community Living British Columbia (CLBC). If you are not already registered with CLBC, please call them at (250) 952-4203 and ask to speak to a duty worker to set up an assessment or an intake.

Participant Eligibility:

- Must be 19 or older
- Must be CLBC eligible

REES PROGRAM (RESOURCES, EDUCATION, EMPLOYMENT, SUPPORT)

Description: Cool Aid uses a co-operative, recovery-based approach to help reduce the isolation from community, friends and family that is often a result of mental illness and addictions. They work in partnership with families and professionals to enhance the lives of people with mental illnesses or addictions.

Contact Information:

Phone: 250-595-8619

Email: rees@CoolAid.org

Address: 465 Swift Street, Victoria, V8W 1S2

Referral Process: Self-referral or ask a professional to refer you

Participant Eligibility: Living with an addiction or mental illness.

NETWORKS EMPLOYMENT SOLUTIONS (CAPITAL MENTAL HEALTH ASSOCIATION)

Description: Networks offers a range of supported employment solutions. Networks supports the entire employment process from creating a résumé and cover letter, to job searching, and to employment coaching. This service is for people recovering from a mental illness or addiction.

Contact Information:

Program Lead: James Kerr

Address: 125 Skinner Street, Victoria BC, V9A 6X4

Phone: (250)-389-1211

Email: james.kerr@icmha.ca

Email (General): info@icmha.ca

Website: <https://icmha.ca/programs/networks-employment-solutions/>

Referral Process: Must get a referral from their psychiatrist or case-manager.

Participant Eligibility:

- Must have a mental illness or addiction
- Have a desire to find and retain employment
- Must be connected to the health care system; Receiving support from a doctor, case-manager, psychiatrist or other health care professional AND that you are willing to work with your health care professional to follow a treatment plan for your mental illness or addiction

WORK BC

Description: WorkBC is the provincial government's access point to the world of work in British Columbia. WorkBC helps people find jobs, explore career options and improve their skills. WorkBC has several offices throughout Greater Victoria. The GT Hiring Gorge Road East location for Work BC specializes in disability employment services but is not restricted to disability only.

Contact Information:

Website: www.workbc.ca

Website: www.gthiringsolutions.ca

Website: www.worklink.bc.ca

WorkBC locations:

201-1483 Douglas Street, Victoria, BC, V8W 3K4 (Victoria)

Phone: 250-388-0858

201 – 3962 Borden Street, Victoria BC, V8P 3H8 (Saanich)

Phone: 250-479-9675

400 – 1207 Douglas Street, Victoria BC, V8W 2E7 (Head Office)

Phone: 250-382-3303

WorkLink locations:

3179 Jacklin Road, Colwood, BC, V9B 3Y7 (Westshore)

Phone: 250-478-9525

Unit D, 6625 Sooke Road, Sooke, BC, V9Z 0A3 (Sooke)

Phone: 250-642-3685

Beacon Community Services location:

2723 Quadra Street, Victoria, BC, V8T 4E5 (Victoria)

Phone: 250-658-6407

Website: www.beaconcs.ca

Referral Process: Set up an appointment by calling or visiting the location nearest you.

Participant Eligibility:

Must be in their last year of high school or unemployed and seeking employment, or underemployed (working less than 20 hours per week)

Post-Secondary Education Programs:**STEPS FORWARD**

Description: STEPS Forward is a family-driven organization founded to ensure that people with disabilities are included as students in the academic and social life of colleges and universities of British Columbia. Inclusive post-secondary education is provided by STEPS Forward by working with individuals, families and systems before and after the university or college experience.

Contact Information:

Carmen Lee

Phone: (250) 884-1297

Email: carmen@steps-forward.org

Website: www.bc-ipse.org

Referral Process: E-mail contact@steps-forward.org or complete an online form for an interview request at www.bc-ipse.org/5-application-process.html.

Participant Eligibility:

- Having a developmental disability, self-defined
- Desire to become a college or university student
- Wish to study subject offered at the post-secondary institution
- Willingness to make campus experience a priority for 4-5 years
- Staff resources available for support requirements
- Each student must request CLBC funding to cover the STEPS Forward facilitators. This funding can be redirected from other CLBC funded services (e.g. day program funding can be STEPS Forward funding)

Eligibility/selection is NOT based on:

- Level or complexity of the disability
- Reading level, math level or any other skill

CAMOSUN COLLEGE - ETP (EMPLOYMENT TRAINING & PREPARATION)

Description: The ETP Program is part of the ETP (Employment Training and Preparation) Department at Camosun College. The ETP Department involves 4 different certificate programs, including EARTH gardening, Food and Customer Service, Customer Service, and Workplace Literacy and Numeracy. The ETP program takes place at Camosun College's Interurban campus.

Contact Information:

Program Chair of Employment Training & Preparation: Jody Isaac

Phone: (250) 370-4610

Phone (General): (250) 370-4941

Email: accessinfo@camosun.bc.ca.

Website: www.camosun.ca/etp

Referral Process: Follow instructions online for an interview request at:

<http://camosun.ca/learn/programs/etp/apply.html>.

Participant Eligibility:

- Have appropriate college-level behavior in a group setting
- Must be "work focused" with clear goals
- Able to get themselves to campus and work sites independently

Information Session Attendance:

- There are general college information sessions the third Thursday of most months.
- Attendance is required at an ETP info session before applying for the fulltime program which goes from 6 to 8 pm. Information can be found at <http://camosun.ca/learn/infosessions/access/>

UNIVERSITY OF VICTORIA CENTRE FOR ACCESSIBLE LEARNING

Description: CAL is a division of [Student Services](#) at the University of Victoria. In partnership with faculty, staff, and students, they promote educational equity for students with disabilities and support those students in achieving their academic goals. They provide services and coordinate academic accommodations to students. They also act as a resource to faculty and work with the University community to help create a more accessible learning environment.

Contact Information:

Address: Campus Services Building Room 150, 3800 Finnerty Road, Victoria BC, V8P 5C2

Phone: (250) 472-4947

Email: infocal@uvic.ca

Website: <https://www.uvic.ca/services/cal/>

Referral Process: Applying to the University and registering with CAL are two separate processes. To register with the Centre for Accessible Learning, students should view the registration process here: <https://www.uvic.ca/services/cal/onlineservices/register/index.php>

Participant Eligibility: The following professionals can diagnose and provide medical documentation as recognized by the Ministry of Advanced Education and the University of Victoria by a:

- Physical disability: a physician
- Visual impairment: an ophthalmologist, optometrist or orthoptist
- Hard of hearing or deaf: a certified audiologist
- Neurological disability: a neurologist, neuropsychologist, psychiatrist or physician
- Psychiatric disability: a clinical psychologist, psychiatrist or physician
- Developmental disability: a physician or psychologist
- Learning disability: a registered clinical psychologist or certified school psychologist

Other Resources:**WorkBC Assistive Technology Services**

Description: WorkBC Assistive Technology Services provides assistive technology or supports to individuals with disabilities to assist them to gain and sustain employment or community attachment.

Contact Information:

817A Fort Street, Victoria, BC, V8W 1H6

Phone: 1-844-453-5506

Email: info-ats@workbc.ca

Referral Process: Use contact information.

Participant Eligibility: Assistive Technology Services are available to individuals who have a work-related barrier due to a disability or a functional limitation. This may include barriers related to traveling to and from the workplace.

WAYFINDERS

Description: The end goal of Wayfinders may be gainful employment but the path towards this goal is much more!

- Our personalized approach includes one on one discussions around holistic inclusion, guided by an individual's needs.
- We support families & individuals set their Life Plan of Inclusion to live richer, fuller lives, weaving employment as one strand within the larger picture.
- Our approach increases the number of BC families who have a vision for the future that may include employment for their sons or daughters living with disabilities.

Contact Information:

Rachel Skidmore (Victoria chapter)

Email: wayfindersvictoria@gmail.com

Phone: 250-857-0673

Website: <https://wayfindersbc.ca/>

Referral Process: Contact Rachel Skidmore.

BC EMPLOYMENT PROGRAM HUB

Description: The Employment Program of BC (EPBC) is the primary employment program available to British Columbians who are eligible to work in BC and seeking employment services. EPBC is delivered through over 100 WorkBC Employment Services Centres across the province. Visit www.workbc.ca to learn more about eligibility, available services and the location of your local Centre.

Contact Information: <http://www.cfeebc.org/program-search/>

WORKING TOGETHER (NEIL SQUIRE SOCIETY)

Description: The Working Together with Employers and Enhancing Employment program (Working Together) is a unique, comprehensive and participant centered program designed to develop the skills required to help individuals achieve their employment goals.

- Individualized program plans or group-based learning environment
- Career & Personal Development, Wellness for Work & Job Search Support customized to meet your individual need ☑ Wage subsidy may be available if needed
- Continuous support from career professionals
- Ergonomic and/or Assistive Technology assessments and solutions

Contact Information:

Kim Donaldson

Phone: (250) 595-0044 ext.108

Email: kimd1@neilsquire.ca

Website: <https://www.neilsquire.ca/individual-programsservices/workingtogether/>

Referral Process: Please contact the location nearest you.

Participant eligibility:

- Have a self-declared disability
- Require assistance to prepare for, obtain and keep employment or self-employment
- Legally entitled to work in Canada
- Not currently receiving EI

SERVICE CANADA CENTRE FOR YOUTH

Description: This website has information, resources, and online tools to help you plan a career, learn new skills, or find a job.

Contact Information: Website: <https://www.canada.ca/en/services/youth.html>

WORKINK

Description: Career development & employment portal for Canadians with disabilities. Provides job search tools, career guidance, and resources for education and employment.

Contact Information: <http://www.workink.com/>

BC OPPORTUNITIES FUND

Description: The Opportunities Fund for people with disabilities is available to support governments, organizations or individuals who are creating employment opportunities for people with disabilities. This funding can be used to support skills development, to provide a wage subsidy or to support self-employment, among other things.

Contact Information: <https://bc-cfa.org/programs-services/vocational-services/about-us/>

Find Support B.C.

Description: This site connects families of persons with disabilities with resources available to them.

Website: <http://findsupportbc.com/>